

## APPROVED Minutes of March 1, 2016 PC meeting

The meeting was called to order by Chairman Kelly at 12:03 PM. The open public meeting statement was recited, roll call was taken, and quorum was established. A moment of silence was observed.

Motion to accept the meeting minutes of February 1, 2016 meeting was made by Nick Kubisky, and seconded by Elaine Halstead. Motion Passed with a vote of 15 Yeas, and 0 nays.

Chairman Kelly gave his report on the following:

..... the City of Paterson is shut down today due to an inability of the Mayor and City Council to agree on a budget. Therefore, all members of the Office of the Grantee were told they could not report to work today.

..... due to this fact, PC members will be required to pay their own parking vouchers for this meeting.

.....Karen Walker has volunteered to record the minutes for this meeting. He proceeded to thank her.

.....the task force appointed to study the removal section of our by-laws has met; however, the Chair of that task force, Troy Love, was not present, so the Chair asked Mr. Kenyatta Stewart, Counsel to the Council, to report.

.....the task force is making the following recommendation to the Planning Council:

they propose a three step process for consideration to remove;

- 1.) CDC would first have a discussion with the individual who had missed the indicated number of meetings. If CDC Committee felt that the absences were legitimate, the process would stop right there.
- 2.) If CDC did not feel the absences should be excused, the issue would move up to Steering Committee, and the individual would have a second opportunity to explain, and the process could again be stopped at the Steering Committee level.
- 3.) If Steering felt the absences were not excusable, then it would go to full Council.

It was explained by Mr. Stewart that this was an attempt to minimize information needing to go to full Council, it avoids the agenda item, as well as the embarrassment of the individual needing to explain to full Council. He further stated that it would probably seldom, if ever, reach the third step of the process, thus eliminating time on the agenda.

After much discussion about the proposal, a motion was made by John Frederick and seconded by Nick Kubisky to accept the proposal. The motion passed with 18 yeas and one(1) nay.

Community Development Committee:

.....it was reported that we were currently at full capacity with 33 members, however; due to the City closure, the two newest members were not able to be sworn in today before the meeting, as had been previously planned.

.....at this time the vote for removal was held...it was reported out later in the meeting by Counsel. Paul Persaud, 2 votes affirmative to remove and 22 votes to NOT remove. Ron Sonye, 2 votes affirmative to remove and 22 votes to NOT remove. Both members will remain on the Council.

#### Planning & Development Committee:

.....the Comprehensive Plan report for 2012-2015 , activities, action plan & scorecard was accepted with a vote of 18 yeas and 0 nays.

.....Dr. Pat Virga of New Solutions Inc. gave a presentation on the Health Literacy Study. The Planning Council voted to accept the study, along with the recommendations in the Executive Summary & reviewed the timeline for this project. The vote was 20 yeas and 1 nay.

.....a discussion was held concerning one of the target populations chosen for the EIIHA (Early Identification of Individuals with HIV/AIDS) plan. At the last meeting, the Council had asked P&D to reconsider YOUNG MSM's versus MSMs in general. A page from the 2013 HRSA guidance was handed out, and it was explained to Council that HRSA would most likely deny MSM's in general, as we were told

that we could not consider a parent population; rather, we needed to study a subpopulation. After discussion, a motion was made by Mark Anderson and seconded by Elaine Halstead, to revert back to the original recommendation from P&D and use MSM ages 18-34 for the study group. Motion was accepted with 21 Yeas and 0 nays.

.....in the absence of the Grantee, Jerry Dillard gave a report on the provider/Grantee meeting held the previous day.

- 1.) the NEW Standards of Care were handed out
- 2.) the TGA has received approximately 50% of it's formula award; providers are asked to submit fiscal and program information by 3/7/16.
- 3.) Several new conditions of awards were reviewed with providers
- 4.) Scores on the site visits for 2015/2016 were given to providers
- 5.) It was stated by the Grantee that Consumers were complaining about being told they HAD to change case managers in order to receive a service. She reiterated that this is NOT to be the case!

#### Announcements:

.....Dr. Pat Virga announced that NSI will be wanting to do a Consumer focus group for the current Needs Assessment being done...stay tuned!

.....Linda Smith of St. Josephs Hospital announced that she will be retiring on March 18. All are invited to her retirement party on 3/14/16 for \$36.00 a ticket. ;-)

.....Ray Welsh, from Buddies requested folks go to their website for information on the AIDS Walk, the Kick off Event for that, a NJ Devil Hockey Event, and a YMSM Focus Group to be held soon.

.....Ray further announced the GAY Men's Retreat to be held June 5-8 for a cost of \$200.00 .

.....a request was made by Khalilah Daniels that each committee bring printed bulleted reports to the meetings

.....CAPCO is recruiting for a new Healthy Relationships cycle. (works on disclosing status to others) Call Jared at [973-742-6742, ext 304](tel:973-742-6742)

New Business:

.....Straight and Narrow Medical Day Care is holding an Open House on 3/18/16 from 9 AM to 3 PM. All are welcome!

.....Team Management 2K is also having an Open House as well as a Fashion Show at the Robert Treat Hotel on 4/16/16/ Cost is \$10.00.

Motion was made to adjourn by Jerry Dillard, seconded by Elaine Halstead. Vote was unanimous! Meeting adjourned at 3:35 PM.

Respectfully submitted,  
Karen Walker  
Vice Chair