

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
PLANNING COUNCIL MEETING MINUTES OF May 06, 2014 144**

Agenda Item	Description			
Opening Roll Call Welcome Chair, Gregory Kelly	Location: The Hamilton Club, 32 Church Street, 2nd Floor, Paterson, NJ.			
	The meeting was called to order at 12:10 p.m. by Gregory Kelly, Chair, who welcomed everyone to the meeting. A Moment of Silence was observed for those infected & affected by HIV/AIDS and special recognition was done for the the life of Deborah Rozil who passed this past week.			
	Roll Call: Roll was taken and quorum was established with 25 members present. The current total membership of the Planning Council (PC) is 28. There were 4 members from the Public present.			
	Action to be Taken	Responsible Party	Open	Closed
				X
Minute Approval	<i>Motion #1: John Frederick Moved to approve April 1, 2014 Minutes with any necessary corrections, and 2nd by Elaine Halstead. There was one correction (name of Joanne Corbo) and Action items were addressed. Vote: <u>13</u> Yes, <u>0</u>No, <u>0</u> Abstentions</i>			
	Action to be Taken	Responsible Party	Open	Closed
Report of the Planning Council Chair Gregory Kelly	<u>Chairman's Report, Gregory Kelly:</u>			
	The Chairman delayed his report on Priority Setting which will be discussed along with the Planning & Development (P&D) Committee Report.			
	The meeting then continued with the Vote to Remove process led by Frank Covello, Esq. <i>Paula Tenebruso arrived 12:25 p.m.</i>			
	Action to be Taken	Responsible Party	Open	Closed
				X

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<p align="center">Vote for Removal Frank Covello, Esq</p>	<p>Vote for Removal was led by Frank Covello, Esq.</p> <p>Candidates up for removal: Paul Buscher, LeRoy Fray, and Edward Marshall.</p> <p>LeRoy Fray’s removal was discussed first. LeRoy provided information on his absences and stated that he wanted to remain a member of the Planning Council. Others spoke on his behalf. <i>The Vote: <u>26 Don’t Remove</u> and <u>0 YES to Remove.</u> LeRoy was NOT removed from the Council.</i></p> <p>Edward Marshall’s removal was discussed next. Edward provided information of his absences. He wants to remain as a member of the Planning Council. Others spoke on his behalf. <i>The Vote: <u>24 Don’t Remove</u> and <u>0 YES to Remove.</u> Edward was NOT removed from the Council.</i></p> <p>Paul Busher was not present for comments during this removal process. Information was provided that he had hoped to be at the meeting, but was ill today. <i>The Vote: <u>25 Don’t Remove</u> and <u>0 YES to Remove.</u> Paul was NOT removed from the Council.</i></p> <p>It was recommended that on the <i>Attendance Sheet</i> the shaded areas (before the Vote to Removal) be made darker for clarity. This ended the <i>Vote for Removal</i> for this meeting with several people stating again that they don’t like the <i>Removal process</i>.</p>
<p>Report of the Liaisons</p> <p align="center">Karen Walker CAEAR</p> <p align="center">AIDS WATCH Anjettica Boatwright and Troy Love</p>	<p>Karen Walker – CAEAR Coalition Liaison reported:</p> <p>Karen wasn’t able to be on the last CAEAR Coalition call. Once the tape is released, generally two days, she will listen to it and report back to the Planning Council. She stated that there is, however, a Congresswoman from the South who is introducing changes to the current legislation. This would be to basically bring more Ryan White money to the South. Karen stated that this TGA would not be in favor of this legislation and if there was an opportunity for members to speak to any of the local elected officials (Garrett, Pascrell, etc), they could be reminded of this fact. Karen will try and locate the Bill No.</p> <p>As reported last month, another thing being looked at in the President’s budget, is proposing folding Part D into Part C which would be St. Joseph for this TGA. It was discovered that this can be proposed because Ryan White monies are discretionary monies.</p> <p>This ended Karen Walker’s report.</p> <p>AIDS WATCH, Anjettica Boatwright and Troy Love</p> <p>Anjettica Boatwright and Troy Love attended the AIDS Watch in Washington, DC. This was Anjettica’s first time in going to DC and meeting with Congressman</p>

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<p>Report of the Liaisons</p> <p>AIDS Watch Cont'd</p> <p>NJDOH Sonya Franklin-Thompson</p>	<p>Pascrell. Anjettica wants to continue to be a part of the advocacy for those infected by HIV/AIDS.</p> <p>Per Troy Love, Congressman Pascrell supports leaving Part D & Part C as it is. AIDS Watch attendees were well received by Republicans and Democrats.</p> <p>The advocates are requesting level funding, although the budget is being decreased. This is supported by ALL Congressmen in this TGA. PC Members were encouraged to send letters and their stories. This TGA’s efforts have helped the Congressmen to support Ryan White, especially for this TGA. Troy continued and Stated that the fear of the South constituents was real. The South feels threatened because they don’t have Medicaid expansion in places such as Texas, Dade County, and Atlanta. “They are FREIGHTENED”, he stated that feelings were high; and he felt that is was sad that we had to fight for a piece of the <u>same</u> pie (the North & the South). Other members were also concerned about the plight of those with HIV/AIDS (North vs South) Troy Love did state, however, that the defense budget was cut but <u>not</u> Ryan White.</p> <p>This ended the AIDS Watch Report.</p> <p>Sonya Franklin-Thompson – NJDOH (NJ Department of Health) reported:</p> <p>DOH is diligently working on the Data Element Sheet which will allow all NJ TGAs and EMA to have uniformity and a tool to gather and request the information needed for their Priority Setting process and more.</p> <p>Question from last meeting: Who is considered to be in the unaware population? Answer: Per Sonya, people who are positive and don’t know it. (Final Answer)</p> <p>She also reported that State Care and Treatment Prevention/Counseling and Testing rollover has begun and is in SAGE. SAGE opened up last week and will close on May 19th. Letters of intent have gone out. This is for July 1 grants.</p> <p>This ended the DOH report.</p>		
<p>Action to be Taken</p> <p>Provide June CAEAR DC meeting information to MJ for distribution</p>	<p>Responsible Party</p> <p>Karen W.</p>	<p>Open</p> <p>5/6/14</p>	<p>Closed</p> <p>X</p>

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<p>Office of the Grantee Millie Izquierdo</p>	<p>Office of the Grantee, Millie Izquierdo reported:</p> <p>Millie Izquierdo presented the final final final Utilization Report, Report FY2013-14. Copies were provided at the meeting. The date was changed at the top to 2013-14.</p> <p>She reported that the Supplemental award should be received before the end of May, no later than the beginning of June and then the awards will be sent out.</p> <p>Also Millie Izquierdo stated the Summary of Site visits will be sent out with Awards. They will be sent first in email and then hard copies will be mailed.</p>
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<p>Community Development Committee (CDC) Chair, Jessica Frenkian</p>	<p>Kathleen DeMichele, CDC (Community Development Chair), Chairman, provided the following report:</p> <ol style="list-style-type: none"> 1. Kathleen distributed the Membership Matrix during the meeting; which showed the representative categories of the now 28 members of the PC. 2. She identified the PC Representation category needed which was: Part D or those working with youth, and representatives from those newly released from prison who are HIV+. <p>Question: Have you reached out to Parole officers. Answer: Tom Fischetti will send possibilities to the CDC or MJ</p> <ol style="list-style-type: none"> 3. Follow-up for potential interested members is being done with the two Bergen County Recruitment efforts which were done at NJ Buddies and Bergen Family Center. 4. CDC Chair, Jessica Frenkian, met with Barbara and Teddy Martinez of Project Reconnect who are potential PC membership applicants. They work with those HIV negative and positive who are released from jail/prison. 5. There are two potential members who will be completing Orientation on May 15. Once sworn in, the PC membership will be 30. 6. The goal is to reach the 33 member capacity and then focus on the Alternate Pool for the PC. Bergen County is currently the targeted recruitment area. 7. Orientation is open to all. Attendees are requested to advise MJ, so materials can be provided. <p>This ended the CDC report.</p>
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Action to be Taken	Responsible Party	Open	Closed
Send potential representation of Newly released to CDC	Tom F/	5/6/14	

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<p>PLANNING & DEVELOPMENT Chair, Karen Walker</p>	<p>Planning & Development (P&D) Chair, Karen Walker reported on the following:</p> <ol style="list-style-type: none"> 1. P&D met on April 9th and will meet again next Wednesday. 2. Reviewed the PS and Project Timeline and they are, pretty much on schedule. 3. Pat Virga is working with Loretta Dutton on the uniformed request for information throughout the State previously stated by Sonya Franklin-Thompson. 4. P&D discussed the PS process, as a carryover from the last PC meeting. Observations were made that more PS training needs to take place during Orientation. 5. The Outreach EIS group has been meeting and now the total EIIHA group will be coming back together to talk about the targeted populations 5. Needs Assessment is still going on. Requests have gone out to providers for participants 6. Online In-Care survey (in Spanish) is now being utilized (16 have completed) 7. Medical Case Management Standards hopefully will be the next Standard of Care to be addressed <p>This ended the P&D report.</p>
<p>Chairman’s Discussion Priority Setting for FY2015-16 Gregory Kelly</p>	<p>The meeting was then turned over to Chairman, Gregory Kelly who provided a report on the meeting held with Marvin Krieger, Director, Hudson County HIV/AIDS Services Planning Council, regarding Hudson’s Priority Setting Process. In attendance was: Gregory Kelly, Millie Izquierdo, and Frank Covello, Esq. The following was the output of that meeting:</p> <p><u>Overview of the PS process in Hudson County.</u></p> <p>Their PS is done through a PS Committee. The PS Committee (PSC) consists of about 22 people who are from the Planning Council members and the Community. They meet approximately two-full days. The Community members of the PSC also meet when the Planning Council convenes for PS.</p> <p>The Planning Council ratifies the results in about a one 6-hour meeting.</p> <p>After considerable discussion on whether a Priority Setting Committee would work at this time for this Bergen/Passaic Planning Council, the following were considered: if potential Bylaws changes (PS Committee as a Standing Committee or not) were needed; the involvement of the Grantee, the involvement of the PMO with written confirmation; the process and the involvement of what the P&D Committee is currently doing; the time involved to establish such a committee for this PS within this year’s timeframe; the impact of the ACA; the separate PS orientation/training; and the need to have a</p>

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<p align="center">Chairman’s Discussion Priority Setting for FY2015-16</p> <p>Gregory Kelly</p>	<p>3-4 page streamline data presentation; the following motion was made:</p> <p><i>Motion 2: Mark Anderson moved and 2nd by John Frederick that the Planning Council will receive the entire PS Workbook <u>which will include a Summary</u>; and that it be sent via email/mail; and at the Priority Setting meeting, the presentation to the Planning Council, will be given in a short streamlined summary format. Vote: <u>18 Yes, 2 No, 2-Abstain</u></i></p> <p>This ended the Chairman’s Priority Setting discussion.</p>			
<p>Old Business/New Business</p>	<p>John Frederick stated that he’s hearing things behind his back about his behavior. He asks members to come to him directly and that it’s ok to approach him.</p> <p>Nick Kubisky reminded the Chair that he was waiting to be a part of the PC Mentorship program. Charlotte Tobias, guest, stated that a program had previously been established.</p>			
	<p>Action to be Taken</p> <p>Follow-up on Mentorship Program</p>	<p>Responsible</p> <p>CDC</p>	<p>Open</p> <p>5/6/14</p>	<p>Closed</p>
<p>Networking & Community Check-in</p>	<ul style="list-style-type: none"> • Mark Anderson stated that they had 2000 people for AIDS Walk. Democratic candidate Roy Cho attended and Assemblyman Timothy Eustace also attended with a proclamation. • Chairman Kelly encouraged Patersonians to exercise their freedom to Vote on May 13, at the Paterson elections • Nick Kubisky pointed out that on Facebook there was a promotion for the new, <i>iTestatHome</i>. It promotes free, private, convenient, testing https://itestathome.org/en/ He also had a Gmail article from regarding a teleconference call on Enrolling Vulnerable Youth in Medicaid and CHIP to be held on May 22, at 2:00 p.m. This information was to help children who are homeless or aging out of foster care and become the most vulnerable. It was promoted by CMS (Centers for Medicare & Medicaid Services) • Jerry Dillard stated that his organization, CAPCO, provides for those aging out (youth in foster care who are aging out). He also announced the May 7, JFK High school, Paterson Health Fair, 8:30 a.m. – 3:00 p.m. • Paula Tenebruso announced that aCity of Englewood area would be doing on May 21, Outreach Testing • Sonya F-T requested that any Providers participating in National HIV Days please submit that information to DOH 			
<p>Action to be Taken</p>	<p>Responsible Party</p>	<p>Open</p>	<p>Closed</p> <p align="center">X</p>	

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Public Comments	<p>Public</p> <ul style="list-style-type: none"> Charlotte Tobias, guest and former PC Vice Chair, was present and welcomed anyone to the P&D committee meeting on Wednesday to get her comments. Khalilah had questions about the “aging out” event from Jerry Dillard, which was answered by Jerry. 		
Action to be Taken	Responsible Party	Open	Closed
			X
Motion to Adjourn	<p><i>Motion # 2: Anjettica Boatwright, Moved and 2nd by Elaine Halstead that the meeting be adjourned. The Vote was unanimous.</i></p> <p>The Meeting adjourned at 3:30 p.m. People were reminded to get passes from Jaimi Rodriguez for free parking and to turn in their <u>Meeting Evaluations</u>.</p> <p><u>Next Meeting:</u> - Meeting place: Hamilton Club, corner of Church & Ellison. Lunch at 11:30 a.m. and meeting starts at Noon.</p>		

OPEN Actions from Previous Meetings

Action to be Taken	Responsible Party	Open	Closed
Provide latest HRSA Primer to PC	Millie I.	2/4/14	
Send recruitment flyer to PC electronically when available 4/1/14 entire kit.	Admin	2/4/14	
Address changing absentee time from rolling to calendar or FY.	Chair	4/1/14	
Provide MJ links to sites for articles	N. Kubisky	4/1/14	

CLOSED Actions from 4/1/14 Meeting

Continue research on Unaware definition - persons who have not been tested.	Sonya F-T	4/1/14	5/6/14
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