

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

Agenda Item	Description			
<p>Opening</p> <p>Roll Call</p> <p>Welcome</p>	<p><u>Location: Hamilton Club Building,</u> 32 Church Street, 2nd floor Conference Room</p> <p>The Chair called the meeting to order. The meeting came to order at <u>12:30</u> p.m.</p> <p>The <i>Open Public Meeting Compliance Statement</i> was then read along with the <i>Meeting Ground Rules</i>.</p> <p>Roll Call & Attendance: Currently there are 25 Members on the Planning Council. Present at the <i>beginning</i> of the meeting: <u>20</u> members and one person from the Public.</p> <p>The Chairman welcomed everyone.</p> <p>The Chairman then called for a Moment of Silence for those infected & affected by HIV/AIDS.</p> <p>Code of Conduct Affirmation & Pledges were passed out to each Council member and received back with signatures.</p>			
	Action to be Taken	Responsible Party	Open	Closed
				X
<p>Approval of Minutes</p> <p>February 5, 2013 Minutes</p>	<p><i>The Chair entertained a motion for the approval of the minutes with necessary corrections. <u>Motion #1</u> Charlotte T. moved to approve February 5, minutes and 2nd by Karen W.</i></p> <p><i>Vote to approve minutes: <u>Vote: YES-16, NO-0, ABSTAIN -1</u></i></p>			

PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013

**Report of the
Chair
Gregory K.**

Chairman, Gregory K. provided the following report:

The Chair, Vice Chair, and RW Director are looking at ways to reduce cost of Planning Council Meetings. After discussions, it was determined that one way is to not have as many meetings. So, tentative dates are being removed from the calendar. They are: March, May, and August 2013 meetings. “We’re going to see how this works”, the Chair stated.

Looking at venue change in Passaic County. Will meet at PCCC or some other location. Will continue to meet in Bergen County at Maggiano’s until further notice. The TGA has been notified that there will be funding cuts and we’re trying to do what is necessary in anticipation of those cuts. Charlotte T. stated that the desire is for cuts to come from us (Council), rather than from Services. Services are much more important!

The Chairman was able to go to Capitol Hill (Washington D.C.) since the last meeting. This was his first time going to Washington D.C. and advocating for Ryan White (RW). He found that the Legislators from this area are in support of Ryan White. They were able to get into offices of Senators and Congressman and also noticed that for other legislators, RW is not at the top of their priority.

Karen W. stated that advocates for RW have determined that this might not be a good year for Reauthorization of Ryan White. It is also not clear on how RW will be affected by the ACA (Affordable Care Act). The example she gave was that HOPWA has not been reauthorized since 1992 and HOPWA has continued. So, for right now, since there is no Sunset clause, RW will continue as a part of next year’s budget as a CR.

The Chairman continued and spoke about the Conflict/Resolution meeting and that the resolutions will be addressed at the next Steering Committee. He then allowed the Vice Chair Charlotte T. to speak regarding the Conflict/Resolution meeting. She stated it was a wonderful day. She thanked Director Ivy, who facilitated the meeting. She believes the outcomes of the meeting are doable and able to be implemented. One of the outcomes, determined at the Conflict/Resolution meeting, was that Charlotte T. will be the person who brings to the attention of those who are having “side-bar” conversations during the meetings. She stated *she’s had practice*.☺.

The Chair asked the Council to give the Director, a hand of applause. The Council did vigorously. Director Ivy then stated that the last couple of pages of the notes from the meeting included the **Four Agreements which are based on writings of don Miguel Ruiz: Be Impeccable with Your Word, Don’t Take Anything Personally, Don’t Make Assumptions, Always Do Your Best.** She then thanked the Council for allowing her to facilitate.

Then, Freddy R. reminded the Chair that anytime there is a meeting, 3 hours are more, there is to be hot food especially because of the Consumers. Today’s meeting was scheduled from 11:30 a.m. – 4:00 p.m. and had sandwiches. He stated that he knew the Council is trying to save money, but the food rules are still in effect.

12:40 p.m. Paula T. arrived.

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

<p>Vote for Removal</p> <p>Frank C.</p>	<p><u>Vote for Removal</u></p> <p>The Agenda listed two members for <u>Vote for Removal</u>: Alvin B. and Dora R.</p> <p>This portion of the meeting was turned over to Legal, Frank C.</p> <p>At the beginning of this portion of the meeting, Alvin B. was not present. Frank C. stated that they (Alvin & Dora) had received letters of removal and the process would continue.</p> <p>Typed ballots were not available. The Admin made up ballots with the candidate’s names and a YES or NO vote.</p> <p>The issue was raised by Freddy R. that more than these two people were eligible for removal. Frank C. stated that this could be addressed after the voting for the two on the agenda.</p> <p>Discussion took place on the Removal of Alvin Burden from Council Members. Discussion about been sick, tabling because of his illness, the current bylaws which don’t allow for illnesses of Consumers, and his past behavior at meetings, also if voted off , there would be one less Consumer on the Council. The Admin stated that Alvin B. has not contacted her regarding absences. Frank C. clarified that a YES Vote = Remove from Council and NO Vote = Don’t Remove from Council</p> <p>The Council cast their ballots for Alvin B.’s removal or not.</p> <p>The next person up for removal, Dora R. was present. She spoke & stated that she’s been hospitalized and yes, she still wants to be a member. The Chair reiterated that the bylaws need to be addressed regarding illnesses as a legitimate excuse. The Admin stated that Dora R. has contacted her when she couldn’t be present due to illness. The Council voted for Dora R.’s removal or not.</p> <p><i>Alvin B arrived at 1:10 p.m.</i></p> <p>While ballots were being counted, the Chair asked Freddy R. to state his concern about members that should have been up for Removal, but not placed on the Agenda. Freddy stated: Ryan M. The Chair stated that Ryan M. resigned. The Admin then stated that Ryan did not resign, but was removed due to the category he no longer filled on the Council. Also, if he wasn’t removed, he would <u>not</u> have received a letter of removal because the Council had just voted to not remove Ryan M. in January 2013, which started his 12-month period. Also, the astericks (*) shows special meetings not mandatory and the highlighted portions shows the period included for the last vote to remove. Marie B. stated it’s easier to see in color. Paula T. recommended if there any questions from members regarding membership; they can always be presented to the CDC (Community Development Committee) who is in charge of membership.</p> <p><u>Vote for Removal for Alvin B. = NO, Vote for Removal for Dora R. = NO. There was not two-thirds vote of the members present who voted YES.</u></p> <p>The Chair stated that both Alvin and Dora start a new 12-month period today.</p>		
<p>Action to be Taken</p>	<p>Responsible Party</p>	<p>Re-Open</p>	<p>Closed</p>

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

<p>Report of Liaison</p> <p>AIDS Watch</p>	<p>Troy L. – AIDS Watch, Washington D.C. agreed with the Chair that the issue of HIV and the support services is really going to be looked at. Observations presented by the Republicans were concerning the newly diagnosed and the fact that the numbers aren't rising. He stated, <i>"It was challenging to keep them on the agenda and we got very short notice on the agenda and that was hard also."</i></p> <p><u>Other highlights:</u> Some things were presented well and the support from Senators Lautenberg & Mendez, Congressman Paschal was clear. They referenced all the bills dealing with health care.</p> <p>It was great for our TGA to collaborate with a CBO. They'll be going forward to address the needs for newly diagnosed.. Donna N-I reminded the Council that the Front page of Herald recently showed that in Passaic County (African Americans) cases are on the rise.</p> <p>Another point made was that the dollars are shifting down South.</p> <p>NAPWA just closed its door (due to monetary issues). The message wherever you go is that the smaller CBOs are going to have to be more connected.</p> <p>Question from Ray W.: Is there any political discussion regarding the correlations between those who remain in services and undetectable levels? Are there support services to help them remain undetectable? Also, what about the people who need filling in the gaps? Answer from Troy: Think the politicians are looking at the newly diagnosed & what's going to be needed for them and what services will be needed. They'll probably wait until the next crisis happens and then address it. HIV is a sexually transmitted disease and is a difficult conversation to have in Washington D.C., just like pregnancy. Answer: Karen W. stated that she believes the goal of getting people to undetectable levels (to prevent transmission) is going to be a very popular (common) phrase in the upcoming years, particularly with politicians who need the facts. Answer: Paul P. stated that he thinks it's a stretch to think politicians will understand the science. And another thing is what is the Council focused on for newly diagnose?. Maybe the Council needs to look at another model of young people, college graduates, working, those with insurance who may not need our services or to follow the model of being given a case manager to help with your plan (like they can't go to the doctors on their own). Need to look at change that gives different choices for our TGAs clients. Answer: Alvin B. stated that he agrees with Paul's statement and need to look at new groups (age wise & all). Answer: Linda S. stated that a lot of statements have been made and now we need to make sure that what Alvin B. & Paul P are saying are facts. She believes it, but needs the facts to prove it. She stated the TGA pays a consultant a lot of money to find out the facts for the TGA. The Council needs the facts.</p>	<p align="right">X</p>	
<p>Action to be Taken</p>	<p>Responsible Party</p>	<p>Open</p>	<p>Closed</p> <p align="right">X</p>

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

<p>Liaison Cont'd</p> <p>CAEAR</p>	<p>Karen W. - CAEAR Coalition:</p> <p>Still have not reached \$750 goal. Just have \$710 and its past due. Need to have \$750 to carry the Council until September 2013 then another \$1000 will be due September 2013 which will cover through September-2014. <i>See notes in her P&D report.</i></p> <p>Also during this discussion Charlotte T. raised the issue that she read that Bergen Regional sending its overflow patients to St. Joseph. She will look more into it since the Freeholders stated that they are going to be looking into it. She believes, that this is just another thing that will eventually impact our TGA.</p> <p>Also, Paul P. stated that his previous statement was based on a trend they are seeing, but he agrees they don't have the facts. Linda S. agreed and stated that it would be great to get the documentation done by the Consultant.</p>		
<p>Report of the Grantee</p> <p>Donna N-I</p>	<p>Report of the Grantee was provided by Donna N-I.</p> <p>She advised that Millie I. is working on a report and even worked over Easter. That's why not present today.</p> <p>She then stated that everyone should have received the email of 5% cut which was requested by the Director to be sent to everyone. Donna N-I contacted Congressman's office to make him aware. She stated, once the TGA receives the final award, she stated that she would set-up a press conference with the Legislators. She stated sequestration is alive & well.</p> <p>She then spoke to the <i>Grantee Report, PC Meeting 4/2/2013 Utilization Report – FY 2012 (March 31, 2013)</i> which was distributed at the meeting. She stated that Millie I. will provide a full report at the next meeting.</p> <p>Paul B. stated that in the last minutes it was requested that the Report be in dollars, not percentages. Donna N-I stated that she would take that back to Millie I.</p>		
<p>Action to be Taken</p> <p>Provide Grantee Report in dollars, not just percentages. Reminded at 4/2/13 meeting</p>	<p>Responsible Party</p> <p>Grantee</p>	<p>Open</p> <p>2/5/13</p>	<p>Closed</p>

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

<p>Committee Report Community Development Committee</p>	<p>CDC Committee Report was made by new Chair, Jessica Frenkian.</p> <p>The Chairman gave Jessica F. kudos for her first meeting held.</p> <p>CDC report was the following:</p> <ul style="list-style-type: none"> - Met last week and went over the Membership Matrix with potential for three new membership candidates. - Want to increase membership and will be utilizing <i>two new letters</i>. (1) for new members of the Alternate Pool and (2) for non-aligned members. Once approved by the CDC, the letters will be going out to Council members so they can assist in the recruitment process. - She passed out sign-up sheet to become a member of the CDC or P&D Committee. - Request members please send MJ an email on upcoming events in which the Council might participate. - Donna reminded the Council that E-News letter has the calendar of events on the last page - Charlotte recognized Paula T. for her continued contribution to the CDC. Over the years she’s been faithful and has always made sure the CDC work was done (Applause) - Then, Chair, Gregory K, reminded the Council that the Council is in need of Hispanic members, who should be 25% of the Council, but currently only make up 8% on this Council. He also clarified what the Alternate Pool was and that the information is also included in the recruitment letter for the Alternate Pool. - Charlotte reminded the Council that they are also in need of non-aligned members. - Per Donna N-I, got in contact with a Dr. The key staff they can only be present for 45 minutes at a time. Also contacted one of the public nurse of DOH. Charlotte is working on DOH for Bergen County for potential members. - Jerry D. – recommended NPHs may be a possibility - Alvin B – stated need more representation from the community. There needs to be a way to reach out to organizations in the community. Think Latinos are helping themselves within their community and don’t need Ryan White. - Paul P said, if want to attract people, need to look close and not far. NPH student would not want to come here. Don’t know where they would find the time and if did would have numerous questions about the data. Need to look for people who are informed & care about this disease. Need to be careful of that. - Charlotte T. Reminded the Council that there are also people in Bergen County. We are a two county TGA 		
<p>Action to be Taken</p>	<p>Responsible Party</p>	<p>Re-Open</p>	<p>Closed</p>
			X

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

<p>Committee Report Planning & Development</p> <p>CAEAR Coalition</p>	<p>Karen W. gave the report for Planning & Development (P&D) Committee.</p> <p>Note: Before Karen started her P&D report she stated that the Council today raised \$72 today in envelope & \$40 pledge. Now have \$42 towards the next \$1000 due in September.</p> <p><u>P & D:</u></p> <ul style="list-style-type: none"> - Met on March 13. Reviewed Priority Setting Timeline and on target except for recommendations for the Statewide Coordinated Statement of Need. May or may not get data before the Priority Setting (PS) process. - Looked at Project timeline Review - Needs Assessment – In care survey is complete - Provider Inventory is in draft form - Comprehensive quarterly will be reviewed today - <u>Priority Setting process</u> - Spent considerable time talking about since P&D oversees this process - Timer to control for PS process - Have legal review conflict of Interest before start PS process - Use newsprint for discussion - Separate data days - June Review – EPI data & Environmental Assess - July – Utilization of last year, unit of cost, etc. - August – Meeting to Vote - September – Directives to Grantee with contingencies - Perhaps skip the November meeting, instead of August meeting. - Last year the intention was to vote in one day, but that didn't work. - One way to move process along is to approve last year's ranking with one vote <p>Still working on out-of-care surveys. It's been a difficult challenge. Believe Pat Virga only has three completed. More surveys are needed, so need more people!</p> <p>Still awaiting information from the Grantee's office to clarify EIS directives from HRSA for our TGA.</p> <p>She then proceeded to highlight the <i>Major Achievements in 2012 Comprehensive Plan, page 3</i>. Of 26 Objectives 65 are in progress and 35% have not been addressed.</p>		
<p>Action to be Taken</p>	<p>Responsible Party</p>	<p>Open</p>	<p>Closed</p>
<p>Have Frank C. review Conflicts & Affiliations</p>	<p>Admin</p>	<p>4/2/13</p>	
<p>Provide help to Pat V. for people for Needs Assessment Surveys</p>	<p>PC Members</p>	<p>4/2/13</p>	

PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013

<p>Committee Report Planning & Development</p> <p>EIHA</p>	<p><u>EIHA</u> - Reported by Charlotte T.</p> <p>-Patient Navigation presentation was made by Loretta Dutton. - Jeanette Santiago, St. Joseph, talked on St. Joseph’s process and Mary Anne Collins also spoke - Looking for other samples - Talked about barriers for linkage into care (stigma, transportation, off hour’s transportation). When the next date is set, she will notify the Council.</p> <p>Paul P. provided suggestions for PS process: Recommendation to make Priority Setting to One Day</p> <ol style="list-style-type: none">1. EPI report really doesn’t have value on how we vote. So, email EPI Report to people (<i>stopped to talk about disrespect and respecting members, then continued</i>). Report should be just to discuss differences from the last year.2. Merge ranking process and allocation at same time. So when vote to rank also vote for allocations. It’s then fresh in your memory. If any changes need to made, the adjustments should be minimal3. To minimize the discussion. The data needs to be correct!!!! Never in 8 years has data been correct, so we don’t have to come back another day. <p>Paul P. then restated his suggestion made for the past two years, to do a random selection of those out-of-care from providers. Karen W. stated that Anthony and Millie have sent out requests for that very information. The challenge has been on getting in contact with them. Troy L. stated that their Agency is taking a new approach and the Council is doing new things, so to say nothing is being done is not correct.</p> <p>The Chairman stated that it’s not an easy task, but that something must be done so that this process is not carried over 3 months</p> <p><u>Other PS suggestions:</u></p> <ul style="list-style-type: none">- Karen W. stated that the August meeting has been reinstated. Then, the Chairman stated that it would only be used if necessary and there will be two meetings in July. He further stated that changing for some people is very hard. It’s time we look into other models. Karen W. stated that our PMO decided that we couldn’t do the process as NEMA or the Hudson TGA. We use to go around the room and declare our conflicts at the beginning of Priority Setting and discuss the recommendations from P&D. Per the Chairman, Gregory K., this Council has got to get to trust.- <i>Alvin B. made statement that couldn’t be heard by Admin or the recorder.</i>- The Chairman stated he believes the Council knows what its doing and we will get through the process this year, but there needs to be a real look at the future process.- Marie B. stated that in the past years the data has been wrong. We always have to go back because the data is not right. Also, the Code of Conduct people have got to stop speaking when someone else has had their hands up. We must do what we tell someone else to do.
--	--

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

Old Business	<p>Also the Chairman stated that we must abide by our Code of Conduct. Before he could complete his sentence, he was interrupted. The Chair did not recognize the interruption, but instead he called on Donna N- I: who suggested having two meetings in June.</p> <p>Troy L. stated that there may be a typo on a page or so, but the data has been correct. Jerry D., in frustration, stated “<i>we are insane in here</i>”. Either the Council needs to stop repeating or have longer meetings. Everyone wants to voice their opinion. What has transpired today is that the Council has had a CDC meeting right here on membership and then turned around and had a P&D meeting on Priority Setting. He stated that this is wasted time of the Council. These discussions should go on at the CDC meetings and the P&D meeting which any Council member can attend.</p> <p>The Chair stated we are going to implement the 2-minute timer. When your time is up, it’s up.</p> <p>Then Karen W. stated that she is still in the process of giving her P&D report and is being told that she can’t speak. She feels some of you at the P&D meeting are having another meeting also. Alvin B. stated that he didn’t want people to be recognized by favoritism. Freddy R. felt also not called on. The Chair stated that he wants to know in the future if someone believes that the Chairman is recognizing by favoritism. If so, please bring it to his attention. He wants to be fair and if he doesn’t see a hand raised, he wants to know about it. All input is appreciated.</p>		
Old Business	None		
Action to be Taken	Responsible Party	Open	Closed
			X
New Business	<p>Charlotte T. talked about Sequestration: There are four Bills, as of March, either in the House or the Senate dealing with Sequestration.</p> <ul style="list-style-type: none"> - Cancels Sequestration completely - Gives each agency the authority to decide where the dollars will go - Gives Congress the authority on where the dollars will go - Provides Congress won’t get paid until the Bill is taken care of <p>Linda S. Question: Meeting dates. Will it go back to committee on PS meetings? Gregory K. – Answer: Yes.</p>		
Action to be Taken	Responsible Party	Open	Closed
Advise Council of Priority Setting Dates	Admin	4/2/13	

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

Public Comments	<p>Kathleen DeMichele, representative of Walgreen’s HIV Center of Excellence, was welcomed. Not only does she give leadership to the Center of Excellence, she is an RN. She is glad to be a part of this Service area to help people, both those in care and out of care. She also stated that Walgreens is also going to be a state sponsor for the AIDS Walk.</p> <p>Glenda Proventud, St. Joseph provided information regarding the Monthly Support Groups that will be taking place at PCCC at 11:00 a.m. The dates are: April 2, April 30, May 14, May 28, June 11, and June 25</p>		
Action to be Taken	Responsible Party	Open	Closed
			X
Networking & Community Check-in	<p>Timeless Women recognized during the Month of March – Karen W., Nancy Greer, and Donna N-I</p> <p>Out-of-Care Survey Location: People out of care can come to Hyacinth then while there they can (if they like) participate in the survey. Pat V. is available to be there: April 18th. 4 – 6 p.m.(potentially 8 people), next tentative date April 25. Also, Troy L. recently trained on ARTIS which is built on linkage. . Looks like MIA, but not it.</p> <p>Ed M. reminded the Council that the Extravaganza coming up again for kickoff to AIDS Walk,</p> <p>Linda S. Announced that Jeanette Santiago will now be the Patient Navigator</p>		
Action to be Taken	Responsible Party	Open	Closed
Send John F flyers about Out-of-Care Interviews	Grantee Office	2/5/13	
Motion to Adjourn	<p><i>Motion # 2– Moved by Elaine H. and 2nd by Freddy R. that the meeting be adjourned. The vote was unanimous.</i></p> <p>Meeting adjourned. 2:50 p.m.</p> <p>Next Meetings: June 4, 2012. Meeting place: Maggiano’s in Hackensack, NJ. Meeting starts at Noon. Lunch at 11:30 a.m.</p>		
Action to be Taken	Responsible Party	Open	Closed
			X

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**

Open or Ongoing Action Items From Previous Meetings

Action to be Taken	Responsible Party	Open	Closed
Providers should document the flow of ADDP applications for clients and hardships.	Providers	Ongoing	
Create a space & time for a Forum or Special meeting to address the issues around Affordable Act contingencies, current Medication issues, impact of closing of Friends for Life , etc.	CDC	04/3/12	
All Councils members requested to wear their “puzzle pens”.	Council members	2/05/13	ongoing
Make CAEAR donations	All who can	2/13/13	ongoing

Closed Action Items

Action to be Taken	Responsible Party	Open	Closed
Secure pens for Mark A and Richard N.	Admin	2/5/13	4/2/13
Provide grids on future Utilization Reports	Grantee	2/5/13	4/2/13

PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
 MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013

Attachment A, p. 1

PLANNING COUNCIL ATTENDANCE RECORD													
Member Name/BD	4/3/12	5/1/12	6/12/12	7/10/12	8/7/12	8/15/2012 *	9/11/12	10/2/12	DOC*	12/4/12	1/8/2013	2/5/2013	4/2/2013
1 Anderson, Mark 3/12	P	P	P	P	P	P	P	O	O	O	P	P	P
2 Brown, Marie (MB) 6/23	A	P	P	P	P	P	O	P	P	P	O	P	P
3 Buscher, Paul 11/3	P	P	P	P	L	P	P	O	P	P	P	L	P
4 Burden, Alvin (AB) 6/25	O	P	P	P	L	O	O	P	O	O	L	O	L
5 Dillard, Jerry (JD) 11/27	L	P	O	P	P	P	A	P	P	P	P	P	P
6 Fischetti, Tom (TF) 2/22	O	P	A	P	A	A	A	P	O	P	A	P	A
7 Franklin-Thompson, Sonya													
8 Fray, LeRoy (LF) 12/4	P	P	P	P	P	P	P	P	P	P	P	P	P
9 Frederick, John (JF) 12/4	P	P	P	P	P	P	P	P	P	P	P	P	O
10 Frenkian, Jessica 1/13	P	P	P	P	AL	P	P	P	A	A	P	O	P
11 Halstead, Elaine 9/26	L	P	P	P	P	P	P	O	P	P	P	P	P
12 Kelly, Gregory (GK) 7/14	P	P	P	P	P	P	P	P	P	P	P	P	P
13 Love, Troy (TL) 7/20	A	L	A	A/P	L	L	L	LA	PA	A	A	O	P
14 Marshall, Edward EM) 2/17	P	P	P	P	P	P	P	P	P	P	P	P	P
15 Nelson, Richard											O	P	P
16 Nelson-Ivy, Donna DNI) 3/16	A	A	O	A/P	A	A	O	APA	P	A/P	A	P	
17 Persaud, Paul (PP) 12/19	P	P	P	P	L	P	P	P	A	P	P	P	P
18 Robinson, Dora (DR) 7/30	O	P	O	P	P	L	O	P	P	O	P	O	P
19 Rodriguez, Freddy (FR) 10/27	L	P	P	P	L	P	P	P	P	P	P	P	P
20 Smith, Linda (LS) 8/18	O	O	P	P	A	P	P	AP	PA	P	L	P	P
21 Tenebruso, Paula 6/11	P	P	O	P	L	L	P	P	P	P	O	P	L
22 Tobias, Charlotte 8/25	P	P	P	P	P	A	P	AP	PA	P	P	P	P
23 Walker, Karen (KW) 9/24	P	P	P	P	P	P	P	O	P	P	O	P	P
24 Zeno-Martinez, Providencia 9/2		P	P	P	P	P	P	A	P	P	P	A	A
Members Present	16	22	19	26	21	19	17	17	22	19	17	17	20
Alternates Present	4	1	2	5	4	3	2	3			3	3	2
Alternate Pool													
Public Present	4	3	1	3		2	2			6	6		2
Absent											5	5	1
Other			5	3	3	4	5						3
(Resigned)											1	1	
Key													
P-Present A-Alternate													
O-Absent L-Late RES-Resigned													
* Special Meeting													

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL
MINUTES OF PLANNING COUNCIL MEETING OF April 02, 2013**



March 2013-Public MATRIX FOR PLANNING COUNCIL MEMBERSHIP CATEGORIES – ATTACHMENT P. 2

TGA:	RACE/ETHNICITY, AND GENDER									
	White/not Hispanic		Black/not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1. Healthcare providers, including Federally Qualified Health Centers		1								
2. CBOs serving affected populations/AIDS Service Organizations (ASOs)	1	1	1							
3. Social Service Providers, including housing and homeless services providers			1							
4. Mental Health		1								
5. Substance Abuse Providers				1						
6. Local Public Health Agencies				1			1			
7. Hospital planning agencies or other healthcare planning agencies	1									
8. Affected Communities, including PLWH and historically underserved subpopulations	2		3	2	1					
9. Non-elected community leaders		1								
10. State Medicaid Agency							1			
11. State Part B Agency										
12. Part C				1						
13. Part D, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV	1									
14. Other Federal HIV Programs, including HIV Prevention programs			1							
15. Representatives of/formerly-incarcerated PLWH			1							
Race/Ethnicity	White/not Hispanic		Black/not Hispanic		Hispanic		Asian/Pacific Islander			
	9		13		2		1			
Non-aligned PLWH = 8	2		5		1		0			
TOTAL MEMBERS = 24	24									

Red=B/P EPI

County Breakdown: 08 Bergen County: (33%) [35%]; 16 Passaic County (67%) [65%]

Race Breakdown: Black-50% [43%]; White - 38% [31%]; Hispanic- 8% [25%]; Other 4% [1%];

Gender Breakdown: Male 13 (58%) [64%], Female (42%) [36%],

PLWHA: Non-Aligned (33%), [Minimum 33%], Black 63%, White 25%, Hispanic 12%; Male 75%, Female 25%; Bergen 38%, Passaic 62%